



**BAXLEY CITY COUNCIL
Regular Council Meeting
Council Chambers**

**January 8, 2025
8:30 a.m.**

MINUTES

The regular meeting of the Baxley City Council was held on January 8, 2025 at 8:30 a.m., with the following members present: Mayor Tim Varnadore, Mayor Pro Tem Mickey Bass, and Councilmembers: Santana Fryer, Ora Hall, Betty Livingston, Adam Thomas, and David Gore.

Other city officials present were: City Attorney Alex Johnson, City Manager Keri Orvin, City Clerk Jessica McLellan, Finance Analyst John Thomas Kimbrel, Public Works Director Wayne Mullis, and Chief Jeffery Taylor.

Cole Gardner representing Baxley News Banner was present.

Mayor Varnadore led the Pledge of Allegiance.

Councilman Thomas gave the invocation.

Councilwoman Fryer made a motion approving the minutes of the Regular Council Meeting held December 11, 2024. This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Councilwoman Hall made a motion to reappoint Mickey Bass as Mayor Pro Tem for 2025. This motion was seconded by Councilwoman Livingston. Voting in favor: Councilwoman Fryer, Councilwoman Hall, Councilwoman Livingston, Councilman Thomas, and Councilman Gore. Abstaining: Mayor Pro Tem Bass.

Mayor Pro Tem Bass made a motion to reappoint Jessica McLellan as City Clerk for 2025. This motion was seconded by Councilwoman Fryer and carried unanimously.

Councilwoman Livingston made a motion to reappoint Alex Johnson as City Attorney for 2025. This motion was seconded by Councilwoman Fryer and carried unanimously.

Councilman Gore made a motion to reappoint Pres Johnson as Municipal Court Judge for 2025. This motion was seconded by Councilwoman Livingston and carried unanimously.

Mayor Pro Tem Bass made a motion to adopt the Depository Resolution for 2025. This motion was seconded by Councilwoman Hall and carried unanimously.

Councilwoman Hall made a motion to adopt a resolution establishing the duties and responsibilities of the City Manager as related to fiscal control procedures of the FY2025 budget and establishing procurement procedures for same. This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Councilwoman Fryer made a motion to set a qualifying fee of \$35.00 for Mayor (at large), Council District 3, Council District 4, and Council District 6 for the General Election to be held November 3, 2025 which will include. This motion was seconded by Councilman Gore and carried unanimously.

Mayor Pro Tem Bass made a motion to approve the 120 Water Contract Renewal for lead and copper in the amount of \$13,400 to be paid by GEFA funds. This motion was seconded by Councilman Thomas and carried unanimously.

Mayor Pro Tem Bass made a motion to accept Hofstadter & Associates recommendation of the low bid of \$447,000 from Popco, Inc. to construct a new hospital lift station to be paid for using 2018 SPLOST funds. This motion was seconded by Councilwoman Livingston and carried unanimously.

Councilwoman Fryer made a motion to approve a parade application filed by Gerry Moore on behalf of Applying Co. NAACP for the MLK Parade to be held Monday, January 20, 2025 at 2:00 p.m. This motion was seconded by Councilwoman Hall and carried unanimously.

Councilwoman Fryer made a motion to set a public hearing of Thursday, January 30, 2025 at 6:00 pm for an application for zoning amendment filed by Campana Enterprises located at 1457 E. Parker Street be rezoned from an Industrial (I-1) zone to a Business (B-2) zone. This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Reports:

- Councilwoman Fryer
 - Warming station is available for anyone who is in need
- Councilman Gore
 - Attended Community Prayer Service
- Police Chief Taylor
 - In December the Police Department issued 84 citations, 66 incidents and conducted a Concentrated Patrol on Friday, January 3, 2025 which resulted in 69 stops.
- City Manager Orvin
 - Public Works is working on documentation for hurricanes, LMIG, and LRA
 - Popco preconstruction meeting for lift station to be scheduled as soon as possible



**BAXLEY CITY COUNCIL
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**January 8, 2025
8:30 a.m.**

- Winter Wonderland successful, thanked Livvy, DDA Board, volunteers, and Mayor and Council for sponsorship

Councilwoman Hall made a motion to enter into Executive Session to discuss litigation at the request of City Attorney Johnson. This motion was seconded by Councilman Thomas and carried unanimously.

Mayor Varnadore recessed the Regular Meeting to enter into Executive Session at 8:48 a.m.

Councilwoman Hall made a motion to close Executive Session and resume the Regular Meeting. This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Mayor Varnadore closed the Executive Session and resumed the Regular Meeting at 8:52 a.m.

Mayor Varnadore announced that there was no action to be taken as a result of the Executive Session only received an update on a litigated case.

There being no further business, Mayor Varnadore adjourned the meeting at 8:53 a.m.


City Clerk



BAXLEY CITY COUNCIL
Regular Council Meeting
Council Chambers

January 27, 2025
11:00 a.m.

MINUTES

The regular meeting of the Baxley City Council was held on January 27, 2025 at 11 :00 a.m. (having been rescheduled from January 22, 2025 at 8:30 a.m. due to inclement weather), with the following members present: Mayor Tim Varnadore and Councilmembers: Ora Hall, Betty Livingston, Adam Thomas, and David Gore.

Mayor Pro Tern Mickey Bass and Councilwoman Santina Fryer were excused.

Other city officials present were: City Attorney Alex Johnson, City Manager Keri Orvin, City Clerk Jessica Mclellan, Finance Analyst John Thomas Kimbrel, Public Works Director Wayne Mullis, Chief Jeffery Taylor, and Codes Officer Mitchell Wilkerson.

Geavonna Starr representing Baxley News Banner was present.

A member of the public was present.

Mayor Varnadore led the Pledge of Allegiance.

Councilman Thomas gave the invocation.

Councilwoman Livingston made a motion approving the minutes of the Regular Council Meeting held January 8, 2025. This motion was seconded by Councilwoman Hall and carried unanimously.

Councilman Gore made a motion to set a public hearing of Thursday, February 20, 2025 at 6:00 pm for an application for annexation filed by Codey Dylan Padgett located at 327 Woodlawn Church Road be annexed establishing a Residential (R-12) zone in voting district 5. This motion was seconded by Councilman Thomas and carried unanimously.

Councilwoman Hall made a motion to approve City Manager Orvin's recommendation for the low bid for purchasing a bypass pump in the amount of \$60,400 from Hydra Service Inc. to be paid using SPLOST funds. This motion was seconded by Councilwoman Livingston and carried unanimously.

Councilwoman Hall made a motion to set a public hearing of Thursday, February 20, 2025 at 6:00 pm for an application for annexation filed by Caleb Johnson - Clift Investments LLC located at 110 Peach Lane be annexed establishing a Residential (R-12) zone in voting district 5. This motion was seconded by Councilman Gore and carried unanimously.

Reports:

- Mayor Varnadore
 - Thanked Joshua Wilkerson for his efforts during the hurricane and cold weather
- Councilwoman Hall
 - Attended GMA Classes
- Public Works Director Mullis
 - Presented the December 2024 Recap for Public Works
- City Manager Orvin
 - Applying County Leadership Meeting February 3, 2025 at 10:30 a.m.
 - CDBG almost complete on Tollison Street
 - Bidding Thomas/Barnes Street project
 - Lift Station location in Pine Forest determined
 - ATC fiber overlay project in process
 - Councilwoman Fryer received a Certificate of Accomplishment for completing 120 hours of training.

There being no further business, Mayor Varnadore adjourned the meeting at 11:17 a.m.


 City Clerk



BAXLEY CITY COUNCIL
Called Council Meeting
Council Chambers

January 30, 2025
6:00 p.m.

MINUTES

The called meeting of the Baxley City Council was held on January 30, 2025 at 6:00 p.m. with the following members present: Mayor Tim Varnadore and Councilmembers: Ora Hall, Betty Livingston, Adam Thomas, and David Gore.

Mayor Pro Tem Mickey Bass and Councilwoman Santina Fryer were excused.

Other city officials present were: City Manager Keri Orvin, City Clerk Jessica McLellan, and Chief Jeffery Taylor.

Members of the public was present.

Mayor Varnadore led the Pledge of Allegiance.

Councilman Thomas gave the invocation.

The meeting was opened for comments concerning a rezoning application filed by Campana Enterprises for property located at 1457 E. Parker Street be rezoned from an industrial (I-1) zone to a business (B-2) zone.

There was some discussion.

City Manager Orvin presented the need to set public hearing dates for the potential opt-out of House Bill 581. Councilwoman Hall made a motion to set the following required public hearing dates to opt-out should the need arise: February 20, 2025 at 10:00 a.m., February 20, 2025 at 6:00 p.m., and February 24, 2024 at 5:00 p.m. This motion was seconded by Councilwoman Livingston and carried unanimously.

There being no further business, Mayor Varnadore adjourned the meeting at 6:08 p.m.


City Clerk



**BAXLEY CITY COUNCIL
Regular Council Meeting
Council Chambers**

**February 12, 2025
8:30 a.m.**

MINUTES

The regular meeting of the Baxley City Council was held on February 12, 2025 at 8:30 a.m. with the following members present: Mayor Tim Varnadore, Mayor Pro Tem Mickey Bass, and Councilmembers: Ora Hall, Betty Livingston, Adam Thomas, and David Gore.

Councilwoman Santina Fryer was excused.

Other city officials present were: City Attorney Alex Johnson, City Manager Keri Orvin, City Clerk Jessica McLellan, Finance Analyst John Thomas Kimbrel, Public Works Director Wayne Mullis, Chief Jeffery Taylor, and Codes Officer Mitchell Wilkerson.

Cole Gardner representing Baxley News Banner was present.

Members of the public were present.

Councilwoman Hall led the Pledge of Allegiance.

Councilwoman Livingston gave the invocation.

Councilwoman Livingston made a motion approving the minutes of the Regular Council Meeting held January 27, 2025. This motion was seconded by Councilman Thomas and carried unanimously.

Councilwoman Hall made a motion approving the minutes of the Called Council Meeting held January 30, 2025. This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Councilman Gore made a motion to approve the first reading of an ordinance for rezoning filed by Campana Enterprises for property located at 1457 E. Parker Street be rezoned from an industrial (I-1) zone to a business (B-2) zone. This motion was seconded by Councilman Thomas and carried unanimously.

After some discussion, Councilwoman Hall made a motion to purchase solar stop lights at MLK Avenue and North Main Street 4-way stop in the amount of \$14,400 plus possible cost of post replacement from Needham's Traffic Signal, LLC. This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Reports:

- Councilman Gore
 - Thanked the City Manager and employees for their continued work as a result of the storm
- Police Chief Taylor
 - Presented the January Recap for Baxley Police Department
- City Manager Orvin
 - Concrete repair at Wastewater Treatment Plant pond complete
 - FEMA project ongoing
 - Attended Propel meeting in Athens
 - Downtown Planning meeting today with Downtown Development, Downtown owners, and UGA
 - Attended Red Cross Assistance meeting with Councilwoman Hall and Councilwoman Fryer
 - Pump for hospital lift station should be delivered next week

There being no further business, Mayor Varnadore adjourned the meeting at 8:57 a.m.


 City Clerk



**BAXLEY CITY COUNCIL
Called Council Meeting
Council Chambers**

**February 20, 2025
6:00 p.m.**

MINUTES

The called meeting of the Baxley City Council was held on February 20, 2025 at 6:00 p.m. with the following members present: Mayor Tim Varnadore, Mayor Pro Tem Mickey Bass, and Councilmembers: Santina Fryer, Ora Hall, Adam Thomas, and David Gore.

Councilwoman Betty Livingston was excused.

Other city officials present were: City Manager Keri Orvin, City Clerk Jessica McLellan, Chief Jeffery Taylor, Public Works Director Wayne Mullis, and Finance Analyst John Thomas Kimbrel.

Kelly Turner representing the Baxley News Banner was present.

Members of the public were present.

Mayor Pro Tem Bass led the Pledge of Allegiance.

Mayor Varnadore gave the invocation.

Mayor Varnadore opened the meeting for public comments concerning an application for annexation filed by Codey Dylan Padgett located at 327 Woodlawn Church Road be annexed establishing a Residential (R-12) zone in voting district 5.

There were no comments.

Mayor Varnadore opened the meeting for public comments concerning an application for annexation filed by Caleb Johnson – Clift Investments LLC located at 110 Peach Lane be annexed establishing a Residential (R-12) zone in voting district 5.

There were no comments.

Mayor Varnadore stated that three public hearings were being held to meet the advertising requirements of House Bill 581 should the City Council decide to opt out. No decision has been made at this time.

City Manager Orvin offered copies of the "HB 581 Statewide Floating Homestead Exemption" presentation presented by ACCG and GMA.

There was some discussion.

There being no further business, Mayor Varnadore adjourned the meeting at 6:32 p.m.


City Clerk



**BAXLEY CITY COUNCIL
Called Council Meeting
Council Chambers**

**February 20, 2025
10:00 a.m.**

MINUTES

The called meeting of the Baxley City Council was held on February 20, 2025 at 10:00 a.m. with the following members present: Mayor Tim Varnadore, Mayor Pro Tem Mickey Bass, and Councilmembers: Santana Fryer, Ora Hall, Adam Thomas, and David Gore.

Councilwoman Betty Livingston was excused.

Other city officials present were: City Manager Keri Orvin, City Clerk Jessica McLellan, Chief Jeffery Taylor, Public Works Director Wayne Mullis, and Finance Analyst John Thomas Kimbrel.

Cole Gardner representing the Baxley News Banner was present.

Members of the public were present.

Mayor Varnadore led the Pledge of Allegiance.

Councilman Thomas gave the invocation.

Mayor Varnadore stated that three public hearings were being held to meet the advertising requirements of House Bill 581 should the City Council decide to opt out. No decision has been made at this time.

City Manager Orvin offered copies of the "HB 581 Statewide Floating Homestead Exemption" presentation presented by ACCG and GMA.

There was some discussion.

There being no further business, Mayor Varnadore adjourned the meeting at 10:36 a.m.


City Clerk



**BAXLEY CITY COUNCIL
Called Council Meeting
Council Chambers**

**February 24, 2025
5:00 p.m.**

MINUTES

The called meeting of the Baxley City Council was held on February 24, 2025 at 5:00 p.m. with the following members present: Mayor Tim Varnadore and Councilmembers: Santina Fryer, Ora Hall, Adam Thomas, and David Gore.

Mayor Pro Tem Mickey Bass and Councilwoman Betty Livingston were excused.

Other city officials present were: City Manager Keri Orvin, City Clerk Jessica McLellan, Chief Jeffery Taylor, and Finance Analyst John Thomas Kimbrel.

Geavonna Starr representing the Baxley News Banner was present.

Members of the public were present.

Mayor Varnadore led the Pledge of Allegiance.

Councilwoman Fryer gave the invocation.

Mayor Varnadore opened the meeting for public comments concerning House Bill 581.

There was some discussion.

There being no further business, Mayor Varnadore adjourned the meeting at 5:04 p.m.


City Clerk



BAXLEY CITY COUNCIL
Regular Council Meeting
Council Chambers

February 26, 2025
8:30 a.m.

MINUTES

The regular meeting of the Baxley City Council was held on February 26, 2025 at 8:30 a.m. with the following members present: Mayor Tim Varnadore, Mayor Pro Tem Mickey Bass, and Councilmembers: Santina Fryer, Ora Hall, Adam Thomas, and David Gore.

Councilwoman Betty Livingston was excused.

Other city officials present were: City Attorney Alex Johnson, City Manager Keri Orvin, City Clerk Jessica McLellan, Finance Analyst John Thomas Kimbrel, Public Works Director Wayne Mullis, Chief Jeffery Taylor, and Codes Officer Mitchell Wilkerson.

Cole Gardner representing Baxley News Banner was present.

Councilwoman Fryer led the Pledge of Allegiance.

Councilwoman Hall gave the invocation.

Councilwoman Fryer made a motion approving the minutes of the Regular Council Meeting held February 12, 2025. This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Councilwoman Hall made a motion approving the minutes of the Called Council Meeting held February 20, 2025 at 10:00 a.m. This motion was seconded by Councilman Thomas and carried unanimously.

Mayor Pro Tem Bass made a motion approving the minutes of the Called Council Meeting held February 20, 2025 at 6:00 p.m. This motion was seconded by Councilwoman Fryer and carried unanimously.

Councilman Gore made a motion approving the minutes of the Called Council Meeting held February 24, 2025 at 5:00 p.m. with a correction to time on heading. This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Mayor Pro Tem Bass made a motion to approve the second reading of an ordinance for rezoning filed by Campana Enterprises for property located at 1457 E. Parker Street be rezoned from an industrial (I-1) zone to a business (B-2) zone. This motion was seconded by Councilman Thomas and carried unanimously.

Councilwoman Hall made a motion to approve the first reading of an ordinance for annexation filed by Codey Dylan Padgett located at 372 Woodlawn Church Road be annexed establishing a Residential (R-12) zone in voting district 5. This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Councilwoman Fryer made a motion to approve the first reading of an ordinance for annexation filed by Caleb Johnson – Clift Investments LLC located at 110 Peach Lane be annexed establishing a Residential (R-12) zone in voting district 5. This motion was seconded by Councilwoman Hall and carried unanimously.

Mayor Varnadore announced that three Public Hearings had been held concerning the potential opt out of House Bill 581. City Manager Orvin stated that the bill is intended to provide stability for homeowners with homestead exemptions and believes the impact of this bill would be minimal to the City of Baxley.

Councilwoman Hall made a motion to opt out of House Bill 581. Due to a lack of a second the motion failed.

Mayor Pro Tem Bass made a motion to accept the recommendation of the Downtown Development Authority Board for Danny Johnson fill the vacancy for remainder of the term of Bryan Shipes expiring September 30, 2025. This motion was seconded by Councilwoman Fryer and carried unanimously.

Councilwoman Hall made motion to approve the bid for the Baxley Municipal Airport Airfield Electrical Rehabilitation from Trinity Electric in the amount of \$505,300.00 as recommended by Croy Engineering. This motion was seconded by Councilman Gore and carried unanimously.



BAXLEY CITY COUNCIL
Regular Council Meeting
Council Chambers

February 26, 2025
8:30 a.m.

Reports:

- Councilwoman Fryer
 - Attended the recent Downtown Development Meeting and stated many upcoming events.
- Public Works Director Wayne Mullis
 - Presented the January Recap for Public Works Department
- City Manager Orvin
 - FEMA projects are ongoing
 - Procurement out for bids on debris removal
 - City debris truck is picking up items within the capability of the truck
 - Thanked the Mayor and Council for their patience, inquiries, and engagement during the House Bill 581 discussions
 - CDBG paving project on Tollison Street should be complete within the next week
 - Lead and Copper Inventory close to completion

There being no further business, Mayor Varnadore adjourned the meeting at 8:55 a.m.


City Clerk



**BAXLEY CITY COUNCIL
Regular Council Meeting
Council Chambers**

**March 12, 2025
8:30 a.m.**

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MINUTES

The regular meeting of the Baxley City Council was held on March 12, 2025 at 8:30 a.m. with the following members present: Mayor Tim Varnadore, Mayor Pro Tem Mickey Bass, and Councilmembers: Ora Hall, Adam Thomas, and David Gore.

Councilwoman Betty Livingston and Councilwoman Santina Fryer were excused.

Other city officials present were: City Attorney Alex Johnson, City Manager Keri Orvin, Deputy City Clerk Miranda Tanner, Public Works Director Wayne Mullis, Chief Jeffery Taylor, and Wastewater Plant Operator Phillip Davis.

Cole Gardner representing Baxley News Banner was present.

Members of the public were present.

Mayor Pro Tem Mickey Bass led the Pledge of Allegiance.

Mayor Tim Varnadore gave the invocation.

Councilwoman Hall made a motion approving the minutes of the Regular Council Meeting held February 26, 2025. This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Councilman Gore made a motion to approve the second reading of an ordinance for annexation filed by Codey Dylan Padgett located at 372 Woodlawn Church Road be annexed establishing a Residential (R-12) zone in voting district 5. This motion was seconded by Councilman Thomas and carried unanimously.

Mayor Pro Tem Bass made a motion to approve the second reading of an ordinance for annexation filed by Caleb Johnson – Clift Investments LLC located at 110 Peach Lane be annexed establishing a Residential (R-12) zone in voting district 5. This motion was seconded by Councilwoman Hall and carried unanimously.

Councilman Gore made a motion to approve the low bid for the Public Works Lawn Mower from Appling Motors in the amount of \$12,100. This motion was seconded by Councilman Thomas and carried unanimously.

In other business Councilman Thomas made a motion to approve the bid for the Wastewater Treatment Plant PLC from GoForth Williamson, Inc. in the amount of \$13,972.00. This motion was seconded by Councilwoman Hall and carried unanimously.

Reports:

- Police Chief Taylor
 - Presented the February Recap for the Baxley Police Department
- City Manager Orvin
 - Thanked the Mayor and Council for allowing her to attend training at the Georgia City County Managers Association
 - Ongoing projects including the paving on Tollison Street
 - Upcoming events including Peaches to the Beaches and the Law Enforcement Expo
 - Thanked Wastewater Treatment Plant operator Philip Davis for his continuous hard work and dedication

There being no further business, Mayor Varnadore adjourned the meeting at 8:51 a.m.


Deputy City Clerk



**BAXLEY CITY COUNCIL
Regular Council Meeting
Council Chambers**

**March 26, 2025
8:30 a.m.**

MINUTES

The regular meeting of the Baxley City Council was held on March 26, 2025 at 8:30 a.m. with the following members present: Mayor Tim Varnadore, Mayor Pro Tem Mickey Bass, and Councilmembers: Santina Fryer, Ora Hall, Betty Livingston, Adam Thomas, and David Gore.

Other city officials present were: City Attorney Alex Johnson, City Manager Keri Orvin, City Clerk Jessica McLellan, Public Works Director Wayne Mullis, Chief Jeffery Taylor, Finance Analyst Johnson Thomas Kimbrel, and Codes Officer Mitchell Wilkerson.

Cole Gardner representing Baxley News Banner was present.

Members of the public were present.

Councilman Gore led the Pledge of Allegiance.

Councilman Thomas gave the invocation.

Councilwoman Fryer made a motion to approve the minutes of the Regular Council Meeting held March 12, 2025. This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Councilwoman Hall made a motion to approve the parade application filed by Wanda Stone of the Appling Ministerial Alliance for the "Walk for Jesus" to be held May 3, 2025 at 9:00 a.m. This motion was seconded by Councilwoman Livingston and carried unanimously.

Mayor Pro Tem Bass made a motion to approve the bid recommendation of Hofstadter and City Manager Orvin for resurfacing Thomas Street, Barnes Street, and Ben Carter Road to be paid using LMIG in the amount of \$255,772.45 from Georgia Asphalt Producers. This motion was seconded by Councilwoman Livingston and carried unanimously.

City Manager Orvin explained the procurement process and how bids were tabulated for debris collection from Hurricane Helene.

Councilwoman Fryer made a motion to approve the bid for debris collection stump removal from Tempest Utility Consulting, LLC. This motion was seconded by Councilman Thomas and carried unanimously.

Mayor Pro Tem Bass made a motion to approve the bid for debris collection leaner/hanger from Looks Great Services. This motion was seconded by Councilman Gore and carried unanimously.

Councilwoman Fryer made a motion to approve the bid for debris collection Omega Cemetery from Looks Great Services. This motion was seconded by Councilwoman Hall and carried unanimously.

Councilwoman Hall made a motion to approve the bid for debris collection monitoring from Debris Tech. This motion was seconded by Councilman Thomas and carried unanimously.

Reports:

- Mayor
 - Thanked employee for hard work concerning procurement project
 - Thanks Public Works and Police Department for assistance with Peaches to Beaches
- Councilwoman Fryer
 - Received a Certificate of Distinction from GMA for completing over 200 hours of training
- Public Works Director
 - Presented the February Recap for the Public Works Department
- City Manager Orvin
 - Explained the reduction in cost on Water Loss Report
 - Tollison Street project in final stages
 - Received first FEMA payment for disaster project
 - Attended Law Enforcement Expo
 - FEMA mitigation deadline is approaching
 - PLC GWI to be installed Monday

Councilwoman Livingston made a motion to enter into Executive Session to discuss real estate. This motion was seconded by Councilwoman Fryer and carried unanimously.



**BAXLEY CITY COUNCIL
Regular Council Meeting
Council Chambers**

**March 26, 2025
8:30 a.m.**

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Mayor Varnadore recessed the Regular Council Meeting to enter into Executive Session at 8:59 a.m.

Mayor Pro Tem Bass made a motion to close Executive Session. This motion was seconded by Councilwoman Fryer and carried unanimously.

Mayor Varnadore closed Executive Session and resumed the Regular Council Meeting at 9:13 a.m.

Mayor Varnadore announce that the potential acquisition of real estate was discussed, however, there was nothing to report at this time.

There being no further business, Mayor Varnadore adjourned the meeting at 9:15 a.m.



City Clerk



MINUTES

The regular meeting of the Baxley City Council was held on April 9, 2025 at 8:30 a.m. with the following members present: Mayor Tim Varnadore and Councilmembers: Santina Fryer, Ora Hall, Betty Livingston, Adam Thomas, and David Gore.

Mayor Pro Tem Mickey Bass was excused.

Other city officials present were: City Attorney Alex Johnson, City Manager Keri Orvin, City Clerk Jessica McLellan, Public Works Director Wayne Mullis, Chief Jeffery Taylor, and Finance Analyst Johnson Thomas Kimbrel.

Cole Gardner representing Baxley News Banner was present.

Members of the public were present.

Councilwoman Fryer led the Pledge of Allegiance.

Councilwoman Hall gave the invocation.

City Manager Orvin presented the Mid-Year Financial Report and stated that the City is in a good financial position.

Councilwoman Livingston made a motion to approve the minutes of the Regular Council Meeting held March 26, 2025. This motion was seconded by Councilwoman Fryer and carried unanimously.

Councilwoman Fryer made a motion for the Mayor to cast the City's ballot in favor of Councilwoman Hall who has been nominated as the District 9 Third Vice President. This motion was seconded by Councilman Thomas. Voting in favor: Fryer, Livingston, Thomas, and Gore. Councilwoman Hall abstained due to conflict of interest.

Councilwoman Hall made a motion to approve the parade application filed by Graham Floyd of St. Rose of Lima Catholic Church to be held April 18, 2025 at 5:30 p.m. This motion was seconded by Councilman Gore and carried unanimously.

Reports:

- **Mayor**
 - Mayor's Prayer Breakfast to be held May 1, 2025.
 - Attended a memorial service for Chaplin Steve Statum
- **Councilwoman Fryer**
 - City's Egg Hunt is April 11, 2025 at 5:30 p.m.
- **City Manager Orvin**
 - City's bucket truck caught fire last week, no injuries.
 - Purchased a new pump for the Wastewater Treatment Plant lift station to assist with dredging.
 - Approaching end of dredging contract and will be evaluating potential extension.
 - Debris hauler and stump removal in process.
 - Read a thank you note from Karen Swain to the Baxley Fire Department concerning house fire.
 - Worker's Comp insurance renewal cost has gone down as a result of safety measures.

Councilwoman Livingston made a motion to enter into Executive Session to discuss real estate and potential litigation. This motion was seconded by Councilwoman Hall and carried unanimously.

Mayor Varnadore recessed the Regular Council Meeting to enter into Executive Session at 9:00 a.m.

Councilwoman Hall made a motion to close Executive Session. This motion was seconded by Councilman Thomas and carried unanimously.

Mayor Varnadore closed Executive Session and resumed the Regular Council Meeting at 9:15 a.m.



**BAXLEY CITY COUNCIL
Regular Council Meeting
Council Chambers**

**April 9, 2025
8:30 a.m.**

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Mayor Varnadore announced that the Council received a letter from Sandra Brobston requesting the donated property of Brobston Park be returned to her for an organization that will benefit the community. Mayor Varnadore also stated that the deed listed several restrictions and that currently it would have to remain a green space. The City would not be able to develop anything on this property.

Councilwoman Fryer made a motion to quick claim deed the property of Brobston Park back to the donor, Sandra Brobston, pending an easement for the drainage ditch. This motion was seconded by Councilman Gore and carried unanimously.

Councilwoman Hall made a motion to allow City Manager Orvin and City Attorney Johnson to discuss access to property on Bass Street. This motion was seconded by Councilman Thomas and carried unanimously.

There being no further business, Mayor Varnadore adjourned the meeting at 9:18 a.m.



City Clerk



**BAXLEY CITY COUNCIL
Regular Council Meeting
Council Chambers**

**April 23, 2025
8:30 a.m.**

MINUTES

The regular meeting of the Baxley City Council was held on April 23, 2025 at 8:30 a.m. with the following members present: Mayor Tim Varnadore, Mayor Pro Tem Mickey Bass, and Councilmembers: Santina Fryer, Ora Hall, Betty Livingston, Adam Thomas, and David Gore.

Other city officials present were: City Attorney Alex Johnson, City Manager Keri Orvin, City Clerk Jessica McLellan, Public Works Director Wayne Mullis, Chief Jeffery Taylor, and Finance Analyst Johnson Thomas Kimbrel.

Cole Gardner representing Baxley News Banner was present.

Members of the public were present.

Councilwoman Livingston led the Pledge of Allegiance.

Mayor Pro Tem Bass gave the invocation.

Councilwoman Hall made a motion to approve the minutes of the Regular Council Meeting held April 9, 2025. This motion was seconded by Councilwoman Livingston and carried unanimously.

Mayor Pro Tem Bass made a motion to purchase the budgeted vehicle for the Baxley Police Department, 2023 Dodge Charger V8 from Woody Folsom CDJR of Douglas, in the amount of \$37,784.00. This motion was seconded by Councilwoman Fryer and carried unanimously.

Councilwoman Fryer made a motion to approve a Resolution Rescinding Approval of Conditions and Acceptance of Property for "Brobston Park". This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Reports:

- Mayor
 - Mayor's Prayer Breakfast to be held May 1, 2025.
- Councilwoman Hall
 - Attended the District 9 GMA Meeting
- City Manager Orvin
 - Thanked Police Department and Public Works for help during successful City Egg Hunt
 - Baxley Beautification Day is April 26, 2025
 - Executed Stump Removal Contract
 - DDA Mural is complete
 - Manhole repairs to begin on Harvey Street and Azalea Drive
 - Sludge Study for WWTP should be forthcoming
 - Thanked all staff on Administrative Professionals Day

There being no further business, Mayor Varnadore adjourned the meeting at 8:53 a.m.


 City Clerk



BAXLEY CITY COUNCIL
Regular Council Meeting
Council Chambers

May 14, 2025
8:30 a.m.

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MINUTES

The regular meeting of the Baxley City Council was held on May 14, 2025 at 8:30 a.m. with the following members present: Mayor Tim Varnadore and Councilmembers: Santina Fryer, Ora Hall, Betty Livingston, Adam Thomas, and David Gore. Mayor Pro-tem Mickey Bass was excused by Mayor Tim Varnadore.

Other city officials present were: City Attorney Alex Johnson, City Manager Keri Orvin, Deputy City Clerk Miranda Tanner, Public Works Director Wayne Mullis, Chief Jeffery Taylor, and Code Enforcement Officer Mitchell Wilkerson.

Cole Gardner representing Baxley News Banner was present.

Members of the public were present.

Mayor Tim Varnadore led the Pledge of Allegiance.

Councilman Adam Thomas gave the invocation.

Under Proclamations/Special Request/Presentations, Campbell O'Steen, CPA with Harris & Co. presented the FY2024 audit report review.

Councilwoman Livingston made a motion to approve the minutes of the Regular Council Meeting held April 23, 2025. This motion was seconded by Councilwoman Fryer and carried unanimously.

Councilwoman Hall made a motion to set a public hearing date of June 5, 2025 at 6:00 p.m. for property located on Steel Street. This petition was filed by Milus Burkett to be annexed establishing a BR-15 zone in voting District 2. This motion was seconded by Councilwoman Livingston and carried unanimously.

Councilman Thomas made a motion to set a public hearing date of June 5, 2025 at 6:00 p.m. for property located at 637 Fair Street. This petition was filed by Jeremy Wiggins to be rezoned from R-15 zone to RM-10 zone. This motion was seconded by Councilwoman Livingston and carried unanimously.

Councilman Thomas made a motion to approve the FY26 agreement with Georgia Department of Corrections for Public Works Work Detail in the amount of \$108,500. This motion was seconded by Councilman Gore and carried unanimously.

Councilwoman Hall made a motion to purchase an additional replacement vehicle for the Baxley Police Department, 2020 Dodge Durango from Woody Folsom CDJR of Douglas, in the amount of \$23,000. This motion was seconded by Councilwoman Fryer and carried unanimously.

Under other business, Mayor Varnadore requested an executive session for litigation and personnel. Councilwoman Fryer made a motion to enter into executive session, which was seconded by Councilwoman Livingston and carried unanimously.

After a brief executive session, Councilman Thomas made a motion to re-enter the regular session which was seconded by Councilwoman Hall and carried unanimously. Mayor Varnadore announced that no action was taken and meeting was adjourned at 9:21 am.

Reports:

- Mayor
 - Thanked Baxley Church of God for hosting and preparing the meal for the Mayor's Prayer Breakfast that took place on May 1, 2025.
- City Attorney
 - Attorney Johnson announced that he had been working with the City Manager Keri Orvin on various items involving litigation.
- City Manager Orvin
 - Thanked Public Works Department for their hard work during the recent heavy rainfall that was received.
 - Peace Officer Memorial Service May 15, 2025 at 11:00 am.
 - Stop signs at Peachtree Street and Johnson Street.
 - Burn site approved by DNR
 - RFP landscaping for City Hall



Deputy City Clerk



**BAXLEY CITY COUNCIL
Regular Council Meeting
Council Chambers**

**May 28, 2025
8:30 a.m.**

MINUTES

The regular meeting of the Baxley City Council was held on May 28, 2025 at 8:30 a.m. with the following members present: Mayor Tim Varnadore, Mayor Pro Tem Mickey Bass, and Councilmembers: Santana Fryer, Ora Hall, Betty Livingston, and David Gore.

Other city officials present were: City Attorney Alex Johnson, City Manager Keri Orvin, City Clerk Jessica McLellan, Public Works Director Wayne Mullis, Chief Jeffery Taylor, Codes Officer Mitchell Wilkerson, and Finance Analyst Johnson Thomas Kimbrel.

Councilman Adam Thomas was excused.

Cole Gardner representing Baxley News Banner was present.

Members of the public were present.

Councilwoman Fryer led the Pledge of Allegiance.

Councilwoman Hall gave the invocation.

Public Works Director Mullis introduced newly hired Wastewater Treatment Plant employee Chris Barnard.

Councilwoman Hall made a motion to approve the minutes of the Regular Council Meeting held May 14, 2025. This motion was seconded by Councilwoman Livingston and carried unanimously.

Councilwoman Hall made a motion to approve a parade application filed by Larry Rayner on behalf of the Concerned Citizens of Appling County to be held Thursday, June 19, 2025 at 12:00 noon to celebrate Juneteenth Holiday. This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Mayor Pro Tem Bass made a motion to approve a proposal from KDUG for a sewer project for up to \$58,000 (State Funded - \$34,000, \$24,000 Local Match). This motion was seconded by Councilwoman Livingston and carried unanimously.

Councilman Gore made a motion to approve the low bid from Triple O for water tank replacement on fire truck 325 in the amount of \$12,000 contingent upon verifying bid includes painting tank with city provided paint. This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Councilwoman Hall made a motion to approve the AWOS Airport Contract for weather observation with a \$50,000 maximum exposure. This motion was seconded by Councilwoman Fryer and carried unanimously.

Reports:

- Mayor
 - 5/22/25 presided over Board of Health Meeting
 - 05/27/25 Attended demonstration at gun range with Councilman Gore and Councilwoman Hall
- City Attorney Johnson
 - Working with City Manager and Codes Officer on blighted properties
- Police Chief
 - Presented April 2025 report
- Public Works Director
 - Presented April 2025 report
- City Manager Orvin
 - Flashing lights for Ben Carter/MLK stop signs should be shipping soon
 - Hospital Lift Station beginning delivery
 - Received \$5,000 from Georgia Forestry Volunteer Fire Department Grant for hoses and nozzles.
 - Stump removal is 95% complete
 - Reminder of Public Hearing June 5, 2025 at 6:00 pm
 - Requested information for anyone who may have donated resources during Hurricane Helene for FEMA report

There being no further business, Mayor Varnadore adjourned the meeting at 8:59 a.m.


 City Clerk



**BAXLEY CITY COUNCIL
Called Council Meeting
Council Chambers**

**June 5, 2025
6:00 p.m.**

273

MINUTES

The regular meeting of the Baxley City Council was held on June 5, 2025 at 6:00 p.m. with the following members present: Mayor Tim Varnadore, Mayor Pro Tem Mickey Bass, and Councilmembers: Santina Fryer, Ora Hall, Betty Livingston, and David Gore.

Other city officials present were: City Manager Keri Orvin and City Clerk Jessica McLellan

Councilman Adam Thomas was excused.

Members of the public were present.

Mayor Pro Tem Bass led the Pledge of Allegiance.

Mayor Varnadore gave the invocation.

Mayor Varnadore opened the meeting for public comment concerning an Application for Annexation filed by Milus Burkett located on Steel Street be annexed establishing a Residential (BR-15) Zone in voting district 2.

There were no comments.

Mayor Varnadore opened the meeting for public comment concerning at Application for Rezoning filed by Jeremy Wiggins for property located at 637 Fair Street be rezoned from a Residential (R-15) Zone to a Residential (RM-10) Zone in voting district 4.

Betty Boatright of 67 Kent Street expressed questions and/or concerns.

There were no other comments.

There being no further business, Mayor Varnadore adjourned the meeting at 6:10 p.m.


City Clerk



**BAXLEY CITY COUNCIL
Regular Council Meeting
Council Chambers**

**June 11, 2025
8:30 a.m.**

MINUTES

The regular meeting of the Baxley City Council was held on June 11, 2025 at 8:30 a.m. with the following members present: Mayor Tim Varnadore and Councilmembers: Santana Fryer, Ora Hall, Betty Livingston, Adam Thomas, and David Gore.

Other city officials present were: City Attorney Alex Johnson, City Manager Keri Orvin, City Clerk Jessica McLellan, Chief Jeffery Taylor, and Codes Officer Mitchell Wilkerson.

Mayor Pro Tem Mickey Bass was excused.

Geavonna Starr representing Baxley News Banner was present.

Councilman Gore led the Pledge of Allegiance.

Councilman Thomas gave the invocation.

Councilwoman Livingston made a motion to approve the minutes of the Regular Council Meeting held May 28, 2025. This motion was seconded by Councilwoman Fryer and carried unanimously.

Councilwoman Hall made a motion to approve the minutes of the Called Council Meeting held June 5, 2025. This motion was seconded by Councilman Gore and carried unanimously.

Councilwoman Fryer made a motion to approve the first reading of an ordinance for annexation filed by Milus Burkett for property located at 140 Steel Street establishing a BR-15 zone in voting district 2. This motion was seconded by Councilman Thomas and carried unanimously.

Councilwoman Hall made a motion to approve the first reading of an ordinance for rezoning filed by Jeremy Wiggins for property located at 637 Fair Street be rezoned from an R-15 zone to an RM-10 zone in voting district 4. This motion was seconded by Councilwoman Livingston and carried unanimously.

Councilman Gore made a motion to approve the first reading of an ordinance for rezoning filed by Stanley D. Crozier executor for Willene Crozier for property located at 833 W. Parker Street be rezoned from a Residential R-10 zone to a Business B-2 zone. This motion was seconded by Councilwoman Hall and carried unanimously.

City Attorney Johnson announced that there was no action to be taken on an Annexation Application filed by Josh Landmon and Rachel Landmon for property located at 297 Dogwood Drive.

Councilwoman Livingston made a motion to purchase a 2021 Dodge Charger for \$9,225 from the State of Georgia for the Baxley Police Department. This motion was seconded by Councilman Thomas and carried unanimously.

Councilwoman Fryer made a motion to approve an Intergovernmental Agreement for Exchange of Law Enforcement Facilities with Appling County involving the exchange of the building located at 2008 Martin Luther King, Jr. Ave and the Baxley Police Department located at 560 Barnes Street Suite C allowing the Mayor and City Manager to make any non-substantial changes needed to the agreement. This motion was seconded by Councilman Gore and carried unanimously.

Reports:

- Mayor
 - Attended the Ribbon Cutting for "Gents & Glams"
- Councilwoman Fryer
 - Attended a meeting concerning establishing a Youth Council with City Manager Orvin held by the GMA Children and Youth Council
- Police Chief
 - Presented May 2025 report
- City Manager Orvin
 - Flashing lights for Ben Carter/MLK stop signs have been installed and operational
 - Hospital Lift Station in the process of being installed
 - Attending the Rural Development Initiative this week at VSU
 - Debris & stump collection and burning is complete

There being no further business, Mayor Varnadore adjourned the meeting at 8:51 a.m.


 City Clerk



MINUTES

The regular meeting of the Baxley City Council was held on June 25, 2025 at 8:30 a.m. with the following members present: Mayor Tim Varnadore, Mayor Pro Tem Mickey Bass, and Councilmembers: Santina Fryer, Ora Hall, Betty Livingston, and David Gore.

Other city officials present were: City Attorney Alex Johnson, City Manager Keri Orvin, City Clerk Jessica McLellan, Chief Jeffery Taylor, and Codes Officer Mitchell Wilkerson.

Councilman Adam Thomas was excused.

Cole Gardner representing Baxley News Banner was present.

Appling County Chairman Leslie Burch was present.

Councilwoman Hall led the Pledge of Allegiance.

Councilwoman Fryer gave the invocation.

Councilwoman Livingston made a motion to approve the minutes of the Regular Council Meeting held June 11, 2025. This motion was seconded by Councilwoman Fryer and carried unanimously.

Councilwoman Hall made a motion to approve the second reading of an ordinance for annexation filed by Milus Burkett for property located at 140 Steel Street establishing a BR-15 zone in voting district 2. This motion was seconded by Mayor Pro Tem Bass and carried unanimously.

Mayor Pro Tem Bass made a motion to approve the second reading of an ordinance for rezoning filed by Jeremy Wiggins for property located at 637 Fair Street be rezoned from an R-15 zone to an RM-10 zone in voting district 4. This motion was seconded by Councilwoman Fryer and carried unanimously.

Councilman Gore made a motion to approve the second reading of an ordinance for rezoning filed by Stanley D. Crozier executor for Willene Crozier for property located at 833 W. Parker Street be rezoned from a Residential R-10 zone to a Business B-2 zone. This motion was seconded by Councilwoman Hall and carried unanimously.

City Manager Orvin presented the bids for the AWOS contract for the airport, recommending the low bid of \$100,863.00 by Mesotech which will be 75% GDOT funded. Mayor Pro Tem Bass made a motion to approve the City Manager's recommendation. This motion was seconded by Councilwoman Livingston and carried unanimously.

Councilwoman Fryer made a motion to appoint a committee consisting of City Attorney Johnson, City Manager Orvin, and Mayor Pro Tem Bass to determine the possible necessity of removing damaged timber located off Hatch Parkway South and holding a called meeting if necessary. This motion was seconded by Councilwoman Livingston and carried unanimously.

Reports:

- Mayor
 - Congratulated Councilwoman Hall on being elected as the Third Vice President for our GMA district.
 - Thanked Chairman Burch, County Manager Lovett, and the County Commissioners for the joint coordination to execute the Exchange of Law Enforcement Facilities Intergovernmental Agreement and the City and County's ability to work well together.
 - Attended GMA Convention
- Councilwoman Fryer
 - Attended GMA Convention
- Public Works
 - City Manager Orvin presented the May 2025 Public Works report on behalf of Public Works Director Wayne Mullis
- City Manager Orvin
 - Attended GMA Convention
 - Called Meeting for Budget Workshop to be held July 9, 2025 after Regular Council Meeting
 - Hospital Lift Station in the process of being installed



BAXLEY CITY COUNCIL
Regular Council Meeting
Council Chambers

June 25, 2025
8:30 a.m.

- Thanked Chairman Burch and the County Commissioners for completion of Intergovernmental Agreement
- Tollison Street issues to be repaired
- GDOT asked City to remind citizens that debris removal for state right-of-ways is different from City and County removal and to note that only debris generated in the right-of-way is eligible for pick-up

Chairman Burch stated that the County appreciates the relationship they have with the City.

There being no further business, Mayor Varnadore adjourned the meeting at 8:50 a.m.


City Clerk